**00100**

**NOTICE TO BIDDERS OF ADVERTISEMENTS FOR SEALED BIDS FOR PROPOSED PUBLIC IMPROVEMENT   
TO BE KNOWN AS CSC BIO SWALE - LANDSCAPING DESIGN**   
Contract No. ; PUR0218-127

**Description of Work**

The Work generally consists of soil amendement, plantings, and landscaping improvements located at the City Services Center, 500 15th Avenue SW, Cedar Rapids, Iowa. The Engineer’s estimate of probable cost is $163,000.

**Type of Bid**

Bids shall be on a Unit Price basis.

**Contract Time Information**

|  |  |
| --- | --- |
| Early Start Date: | 04/30/2018 |
| Late Start Date: | 05/28/2018 |
| Milestones: | Milestone 1 (06/22/2018) - Substantial Completion of installation and beginning of maintenance period |
| Final Completion: | Completion Date - 09/28/2018 |

**Bid Opening Time, Date and Location**

Sealed Bids will be received at the Office of the City Clerk, 1st Floor, City Hall, 101 First Street SE in Cedar Rapids, Iowa before 11:00am on March 7, 2018. Bids that are not received before this time will not be opened. The time a bid is submitted shall be determined by the time stamp machine maintained at the location bids are received. The bids will be opened and read aloud at 11:00am on March 7, 2018 in City Hall, 101 First Street SE in Cedar Rapids, Iowa.

**Contract Terms**

Cedar Rapids Metropolitan Area Standard Specifications and Details, current version, are applicable to this project, and are available on the City of Cedar Rapids’ website ([www.cedar-rapids.org](http://www.cedar-rapids.org)).

Items included in the Project are exempt from State of Iowa and Local Option Sales and Use Taxes. Contractor is responsible for obtaining the exemption or for applying for reimbursement for such taxes paid. Sales and Use taxes shall not be included in the Bid.

**Pre-Bid Conference**

A pre-bid meeting will be held on Thursday, February 22, 2018 at 2:00 pm CST at the City Services Center Five Seasons Conference Room, 500 15th Avenue SW, Cedar Rapids, Iowa. The City is inviting all bidders to attend this meeting to examine the work areas and equipment, ask specific questions and request clarifications on the specification portion of this bid document. All interested bidders are strongly encouraged to attend in order to familiarize themselves with the systems and all conditions that may affect the time or cost of performance.

**Examination and Procurement of Documents**

Copies of the Bidding Documents may be obtained through Rapids Reproductions via their website at <http://dfs.rapidsrepro.com> (select “City of Cedar Rapids Plan Room”); by phone at 319-364-2473; or in person at 6015 Huntington Ct NE, Cedar Rapids IA  52402, in accordance with the Instructions to Bidders.  No deposit will be required for the documents.

Bid Documents may be examined at the following locations:

|  |  |  |
| --- | --- | --- |
| Fehr Graham Engineering & Environmental  200 5th Avenue SE, Suite 100  Cedar Rapids, Iowa 52401 Ph. 319-294-6909  F. 319-294-5133 | City of Cedar Rapids  Purchasing Services  1st Floor, City Hall  101 First Street SE  Cedar Rapids, IA 52401  Ph. 319 286-5023  [d.muench@cedar-rapids.org](mailto:d.muench@cedar-rapids.org) | Master Builders of Iowa  221 Park Street  Des Moines, IA  50309  Ph. 515 288-8904  [info@mbionline.com](mailto:info@mbionline.com) |
| North Iowa Builders Exchange  9 North Federal Ave.  Mason City, IA  50401  Ph. 641-423-5334  Go to: <http://buildingnorthiowa.com/contacts/> | Dodge Plan Room  3315 Central Ave  Hot Springs, AR  71913  Ph. 913 669-6837  [Roger.davidson@construction.com](mailto:Roger.davidson@construction.com) | CMD  Document Processing Center  30 Technology Parkway S  Suite 100  Norcross, GA  30092-2912  Ph. 800 424-3996  [customercare@cmdgroup.com](mailto:customercare@cmdgroup.com) |

**Bid Security and Other Bonds**

Bid security, as defined in Section 26.8 of the Iowa Code, in the amount of FIVE percent of the Bid must accompany each Bid. The successful bidder shall be required to provide performance and payment bonds, each in the amount of 100 percent of the Contract Price.

**Drug Free Workplace**

The City of Cedar Rapids seeks to enhance worker safety by creating workplaces that are free of drugs and substance abuse. All contractors and subcontractors shall be responsible for pre-employment drug screening of prospective employees.  All contractors and subcontractors shall have in place a drug and alcohol testing policy that conforms to the requirements of Iowa Code and will be required to submit with their Bid an affidavit attesting to this practice.

**Applicable Laws and Regulations**

By virtue of statutory authority, preference will be given to Iowa produced products and Iowa domestic labor to the extent lawfully required under State Statutes, providing that award of contract will be made to the bidder submitting the lowest responsible bid.

In all contracts to be awarded for a public improvement, which shall include building or construction Work to be paid for in whole or in part by the use of funds of the municipality, resident bidders shall be allowed a preference against nonresident bidders from a state or foreign country which gives or requires a preference to bidders from that state or foreign country. The preference is equal to the preference given or required by the state or foreign country with which the nonresident bidder is a resident. “Resident bidder” means a person authorized to transact business in Iowa and having a place of business for transacting business within Iowa at which it is and had conducted business for at least six months prior to the first advertisement for the public improvement and in the case of a corporation, at least fifty percent of the common stock is owned by residents of this state. If another state or foreign country has a more stringent definition of a resident bidder, the more stringent definition is applicable as to bidders from that state or foreign country.

**OWNER’s Right to Reject Bids**

The City Council of the City of Cedar Rapids reserves the right to reject any and all bids, to waive informalities and technicalities, and to enter such contracts as it deems in the best interest of the City. The City reserves the right to defer acceptance of any proposal for 45 calendar days after the bids have been received and opened.

By order of the City Council, City of Cedar Rapids.

Dated this 13th day of February, 2018.

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Amy Stevenson, City Clerk

Posted to City of Cedar Rapids website and statewide services on the 14th day of February, 2018.